



**CLIMATE CHANGE COMMISSION  
BIDS AND AWARDS COMMITTEE**

8353-8494 || [bac@climate.gov.ph](mailto:bac@climate.gov.ph)

**REQUEST FOR QUOTATION  
RFQ NO. 2021-025**

The **Climate Change Commission – Climate Change Office (CCC-CCO)** through its **Administrative and Finance Division**, intends to procure “**PROCUREMENT OF SUPPLY AND DELIVERY OF PRINTED SHIRT AND FACE MASKS FOR THE CONDUCT OF 18 DAY CAMPAIGN TO END VIOLENCE AGAINST WOMEN CAMPAIGN**” with an Approved Budget Contract (ABC) amounting to **Seventy-Two Thousand Pesos (PHP 72,000.00)** for CY 2021 in accordance with **Section 53.9** (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the shirts and face masks described herein provided at the last page of this Request for Quotation (RFQ). Submit your quotation in a closed envelope duly signed by your authorized representative **not later than 29 November 2021, 10:00AM** to the BAC Secretariat, 6<sup>th</sup> Floor, First Residences Bldg., 1557 J.P. Laurel St., corner Matienza St., Malacanang Compound, San Miguel, Manila 1005.

Please be reminded that late submissions will not be accepted.

A copy of your **2021 Business/Mayor’s Permit<sup>1</sup>** and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be submitted in lieu of the Mayor’s/Business Permit.

The **Omnibus Sworn Statement (GPPB-prescribed forms)<sup>2</sup>**, will also be required to be submitted *prior to award*.

For any clarification, you may contact the BAC Secretariat at **(632) 8353-8494** or email address at [bac@climate.gov.ph](mailto:bac@climate.gov.ph).

**ATTY. MA. LIBERTY RIO D. CATBAGAN**  
Chairperson

<sup>1</sup> In case of recently expired Mayor’s/Business permit, it shall be accepted together with its official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.

<sup>2</sup> In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the notarized Omnibus Sworn Statement shall be submitted after award of contract but before payment in accordance with item 6.3 of GPPB Resolution No. 09-2020.



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**QUOTATION FORM**

**TERMS AND CONDITIONS**

1. The Approved Budget for the Contract (ABC) is **Seventy-Two Thousand Pesos (PHP72,000.00)**.
2. Price Quotation should be inclusive of all applicable government taxes.
3. Price Quotation shall be valid within One Hundred Twenty (120) calendar days from the deadline of submission of RFQ.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost (PHP)
1	150	Pcs	<b>Round Neck Shirt</b>  Specifications: Typography Design Size: 10 inches width by 8.90 inches Height Typography Design Color: White, Orange, Blue Shirt Color: Orange Texture Type: Cotton Printing Method: Digital Silkscreen No. of Pieces per size: XS- 7pc.; S- 17 pc.; M- 44 pc.; L- 42pc.; XL- 23pc.; 2XL- 11pc.; 3XL- 4pc.; 4XL- 2pc.  (Please see attached layout)	300.00	45,000.00
	150	Pcs	<b>Facemask</b>  Specifications: Design Print Size: 2.7 inches x 2.7 inches Material Type: Local weave textile suitable for the print design of the mask Mask Structure: Outer Fabric- Water repellent fabric; Mid-layer (Filter) – Non-woven (Waterproof, blocks water particles to pass); Inner Fabric- breathable and non-irritating  With adjustable ear loop With pocket insert for additional filter Washable/Reusable Light Weight Size: Adult Size	180.00	27,000.00



			Printing: Full Sublimation (Please see attached layout)		
-Nothing Follows-					

In case you did not receive any communication from the Climate Change Commission – Bids and Awards Committee (CCC-BAC) for one (1) month from the deadline indicated above, it is understood that the award was not made in your favor.

The CCC-BAC reserves the right to accept or reject any or all quotation/bid, annul the bidding process and reject all quotations/bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For clarifications, please contact Ms. Catherine Dimagiba of the CCC-BAC Secretariat at 8353-8494 or [bac@climate.gov.ph](mailto:bac@climate.gov.ph).

I have read and understood the Terms and Conditions stated above.

By signing this quote, I hereby agree and bind myself to the Terms and Conditions and the attached Terms of Reference for this procurement project.

Signature Over Printed Name : \_\_\_\_\_  
 Name of Company : \_\_\_\_\_  
 Position in Firm : \_\_\_\_\_  
 Business Address : \_\_\_\_\_  
 Contact Information : \_\_\_\_\_