



## TERMS OF REFERENCE

PROJECT : **SUPPLY AND INSTALLATION OF BRAND-NEW TIRES FOR THE CCC-CCO VEHICLES**

OWNER : **CLIMATE CHANGE COMMISSION-CLIMATE CHANGE OFFICE**

LOCATION : **MANILA, NATIONAL CAPITAL REGION**

### I. PURPOSE

To supply and install brand-new tires for the CCC-CCO service vehicles from a qualified supplier who meets and responds to the needs of the Commission, located at 6<sup>th</sup> Floor First Residences Building 1557 J.P Laurel St., corner Matienza St., San Miguel, Manila. Specifications and requirements are stipulated in this term of reference.

### II. MINIMUM QUALIFICATION REQUIRED

The supplier must be experienced in the business of supply and installation of tires of motorized vehicle with a minimum of three (3) years prior experience on similar projects.

### III. SPECIFICATIONS

The supplier shall supply and install brand-new tires for CCC-CCO Vehicles with specifications as follows:

Unit	Item Description	Quantity
	<b>SUPPLY AND INSTALLATION OF TIRES (BRAND NEW) FOR THE FOLLOWING CCC-CCO VEHICLE</b>	
unit	<b>Toyota Innova with Plate No. SHY 889</b> Size: 205/65R15 Type: Tubeless Tread Depth: 8-9 mm Manufacturing Date: at least CY 10/2023 <b>Inclusion:</b> mounting, balancing tire valve, wheel weights, complete alignment, camber and labor	5
unit	<b>Nissan Urvan with Plate No. AAO 9470</b> Size: 195R14C Type: Tubeless Tread Depth: 8-9 mm Manufacturing Date: at least CY 10/2023 <b>Inclusion:</b> mounting, balancing tire valve, wheel weights, complete alignment, camber and labor	5
unit	<b>Toyota Grandia with Plate No. S4 S537</b> Size: 235/65 R16C	5

	Type: Tubeless Tread Depth: 8-9 mm Manufacturing Date: at least CY 10/2023 <b>Inclusion:</b> mounting, balancing tire valve, wheel weights, complete alignment, camber and labor	
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**IV. OTHER CONDITIONS**

1. The supplier shall cover the provision of labor, parts, tools and equipment, and all other necessary items for the supply and installation of brand-new tires.
2. All materials to be supplied by the supplier shall be of type and quality that conform to the needed specifications and standards.

**V. APPROVED BUDGET OF CONTRACT**

The price quotation should not exceed the Approved Budget for Contract (ABC) of **One Hundred Twenty-Three Thousand Pesos Only (Php 123,000.00)** inclusive of VAT and all other applicable taxes and charges.

Bids received in excess of the ABCs shall be automatically disqualified during bid evaluation.

The price quotation must be valid for thirty (30) days from submission and should not be subject to change/increase during the implementation of the contract.

**VI. TERMS OF PAYMENT**

The CCC-CCO shall pay the contracted supplier within thirty (30) calendar days upon receipt of the billing statement or statement of account by the authorized representative/s of CCC-CCO through its Administrative and Finance Division and completion of all documentary requirements for processing of payment.

Any amount under this Agreement or Terms of Reference are inclusive of all applicable taxes and charges.

**VII. SERVICE DURATION**

The brand-new tires shall be supplied and installed within thirty (30) days upon receipt of Purchase Order and arrival of the CCC-CCO vehicles in suppliers' premises. Delays are subject to liquidated damages pursuant to Section 68 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

**VIII. WARRANTY**

The Product Warranty shall apply to goods supplied under this Agreement within ninety (90) days, and Supplier represents and warrants to Customer that the

Products (i) will be new, (ii) will be free from defects in materials and workmanship, (iii) will be manufactured and delivered in compliance with all applicable.

Prepared by:

SGD.

**ROCHIE M. RAMOS**

Administrative Assistant IV

Noted by:

SGD.

**RIZZELE S. BALAGTAS**

Officer - In - Charge

Administrative and Finance Division

## HISTORY OF TIRE

Type of Vehicle	Year of last replacement
Toyota Innova with Plate No. SHY 890	2018
Nissan Urvan with Plate No. AAO 9470	2019
Toyota Grandia with Plate No. S4 S537	N/A