

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE: 1517 PROJECT PERSON: PAUL T. BELL  
 AGENCY NAME: CLIMATE CHANGE COMMISSION DESIGNATION: STAFF OFFICER II  
 ORGANIZATION: NATIONAL GOVERNMENT AGENCY (NGA) EMAIL: paullbell@cc.gov.pg  
 REGION: NCR PROJECT NUMBER: 01234567  
 ADDRESS: 155, 2ND FLOOR, ST. MICHAEL'S COLLEGE, BANG HARBOR, PA

INTRODUCTION:  
 REMINDERS:

- This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.
- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website ([www.ps-phillips.gov.pg](http://www.ps-phillips.gov.pg)).
- All information must be provided accurately.
3. To fill-out, find the item in the "List of Items - 1" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form "Item Description". You may also use the "List of Items - 2" then press Ctrl + F to find the item. If it is necessary to input the details of the product, you may type it in the "Specification" column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://forms.gle/8888888888888888>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-9285197 (Smart), or email [helpdesk@ps-phillips.gov.pg](mailto:helpdesk@ps-phillips.gov.pg), or visit the PS-DBM website ([www.ps-phillips.gov.pg](http://www.ps-phillips.gov.pg)) for the guide on how to fill-out the APP-CSE
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

No.	UNSPSC	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year			
				Jan	Feb	Mar	Q1 AMOUNT	Apr	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec
1		High speed hub with separate 7 port with power supply	piece	10	10	10	30	1,760.00	10	10	10	30	0.00	10	10	10	30	0.00	20	45.00	1,760.00
2		High speed hub with separate 7 port with power supply	piece	10	10	10	30	2,400.00	10	10	10	30	0.00	10	10	10	30	0.00	20	80.00	2,400.00
3		High speed hub with separate 7 port with power supply	piece	10	10	10	30	4,500.00	10	10	10	30	0.00	10	10	10	30	0.00	20	150.00	4,500.00
4		High speed hub with separate 7 port with power supply	piece	10	10	10	30	4,800.00	10	10	10	30	0.00	10	10	10	30	0.00	20	160.00	4,800.00
5		High speed hub with separate 7 port with power supply	piece	10	10	10	30	4,800.00	10	10	10	30	0.00	10	10	10	30	0.00	20	160.00	4,800.00
6		High speed hub with separate 7 port with power supply	piece	10	10	10	30	4,800.00	10	10	10	30	0.00	10	10	10	30	0.00	20	160.00	4,800.00
7		High speed hub with separate 7 port with power supply	piece	10	10	10	30	4,800.00	10	10	10	30	0.00	10	10	10	30	0.00	20	160.00	4,800.00
8		High speed hub with separate 7 port with power supply	piece	10	10	10	30	4,800.00	10	10	10	30	0.00	10	10	10	30	0.00	20	160.00	4,800.00
9		High speed hub with separate 7 port with power supply	piece	10	10	10	30	4,800.00	10	10	10	30	0.00	10	10	10	30	0.00	20	160.00	4,800.00
10		High speed hub with separate 7 port with power supply	piece	10	10	10	30	4,800.00	10	10	10	30	0.00	10	10	10	30	0.00	20	160.00	4,800.00
11		High speed hub with separate 7 port with power supply	piece	10	10	10	30	4,800.00	10	10	10	30	0.00	10	10	10	30	0.00	20	160.00	4,800.00
12		High speed hub with separate 7 port with power supply	piece	10	10	10	30	4,800.00	10	10	10	30	0.00	10	10	10	30	0.00	20	160.00	4,800.00
13		High speed hub with separate 7 port with power supply	piece	10	10	10	30	4,800.00	10	10	10	30	0.00	10	10	10	30	0.00	20	160.00	4,800.00
14		High speed hub with separate 7 port with power supply	piece	10	10	10	30	4,800.00	10	10	10	30	0.00	10	10	10	30	0.00	20	160.00	4,800.00



No.	Useful	Item Description	Department	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year
					Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT			
<small>UNITED STATES POSTAL SERVICE AT POST OFFICE BOX 100, BIRMINGHAM, ALABAMA 35202-0100            C. ADDITIONAL INFORMATION FOR INTERESTED AND OFFICIALS: COST FOR DELIVERY            APPROXIMATE COST BY THE AGENCY: \$100            APPROXIMATE COST BY THE AGENCY: \$100            APPROXIMATE COST BY THE AGENCY: \$100</small>																			
<small>By the County we warrant that the total amount of the bid does not exceed the amount available in the current fiscal year for the purchase of the items described herein. The County warrants that the total amount of the bid does not exceed the amount available in the current fiscal year for the purchase of the items described herein.</small>																			

Prepared by: **LARRY S. INES**  
 Purchasing Officer II  
 AUG 22 2024

Certified Funds Available: **KEITH ANGELO A. DE LEON**  
 Budget Officer  
 Accountant / Budget Officer

Approved by: **[Signature]**  
 Head of Official Agency

Total Amount for the Year: **18,001,355.00**