



## FREEDOM OF INFORMATION REQUEST FEEDBACK FORM

This Feedback form is in compliance with section 6.61 of Anti-Red Tape Authority (ARTA) Memorandum Circular (MC) no. 2019-002, series of 2019 entitled Guidelines on the Implementation of the Citizen’s Charter in compliance with Republic Act 11032, otherwise known as “Ease of Doing Business and efficient Government Services Delivery Act of 2018 and its Implementing Rules and Regulations (IRR) which mandates all government agencies to establish feedback and complaints mechanism to ensure that the citizens availing government services are heard and to enable the Climate Change Commission to continuously improve its services.

### SURVEY QUESTIONNAIRE

	RATING
1. Are you satisfied with the handling of your FOI request?	
2. Did you receive your information within 15 to 35 working days?	
a. For unsuccessful requests, are you satisfied with the reason provided?	
b. For a successful request, was the response you received easy to understand?	
3. Did you feel that we communicated with you effectively, from start to finish?	

*Rating Scale:*

*5 – Strongly Agree; 4 – Agree; 3 – Neither Agree or Disagree; 2 – Disagree; 1 – Strongly Disagree*

**Other comments/suggestions:**

**Thank you.**