

JUN 19 2019

[Signature]
CSC – FO Office of the President

**CIVIL SERVICE COMMISSION
National Capital Region**

Bulletin of Vacant Positions in GOVERNMENT



June 19, 2019 : NCR: CSFO-OP: 2019-06-0092

* Please be advised that all requests for publication of vacant third level positions should be filed at the CSC-ERPO, CO (Batasan Hills, QC). The requirement to publish vacant third level position under RA No. 7041 shall be deemed complied with only if the said positions are published by the CSC-ERPO (CSC MC No. 11, s. 2007).

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Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
Page of Positions
must be in MS Excel format

JUN 19 2019

To: CIVIL SERVICE COMMISSION (CSC)

CSC – FO Office of the President

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Climate Change Commission in the CSC website:

Date: June 18, 2019


NEMIA MARIE A. DINGCON
HRMO

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Information Officer V	INFO5-11-2010	24	83,406.00	Master's Degree	Twenty Four (24) hours of training in management and supervision	Four (4) years in position/s involving management and supervision	Career Service (Prof) 2nd level eligibility		Information Communication and Education Division
2	Media Production Specialist III	MPXS3-17-2010	18	40,637.00	Bachelor's Degree relevant to the position	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Prof) 2nd level eligibility		Information Communication and Education Division
3	Creative Arts Specialist II	CASI2-8-2010	15	30,531.00	Bachelor's Degree relevant to the position	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Prof) 2nd level eligibility		Information Communication and Education Division
4	Administrative Aide VI (Utility Foreman)	ADA6-5-2010	6	14,847.00	Elementary School Graduate	none required	none required	none required		Information Communication and Education Division

5	Attorney III	ATY3-9-2010	21	57,805.00	Bachelor of Law	Four (4) hours of relevant training	One (1) year of relevant experience	RA 1080		Legal Services Division
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 10, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work experience sheet which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


Nemina Marie A. Dingcon
Chief Administrative Officer

6th floor, First Residences Bldg. JP Laurel St.
cor., Matienza St. San Miguel, Manila

info@climate.gov.ph/recruitment.ccchr@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

agency_name	place_of_assignment	position_title	planilla_item_no	salary_grade	annual_salary	eligibility	education	training	experience	competency	instructions	posting_date	closing_date
Climate Change Commis	Information	Communic	Information Of INFO5-11-2010	24	83406	Career Se	Master's D	Twenty f	Four (4)	years in position/	<p>Interested and quali	19-Jun-18	19-Jul-10
Climate Change Commis	Information	Communic	Media Product MPXS3-17-2010	18	40637	Career Se	Bachelor's	Eight (8)	Two (2)	years of relevant	<p>Interested and quali	19-Jun-18	19-Jul-10
Climate Change Commis	Information	Communic	Creative Arts CASI2-8-2010	15	30531	Career Se	Bachelor's	Four (4)	One (1)	year of relevant	<p>Interested and quali	19-Jun-18	19-Jul-10
Climate Change Commis	Information	Communic	Administrative ADA6-5-2010	6	14847	none requ	Elementar	none	none	required	<p>Interested and quali	19-Jun-18	19-Jul-10
Climate Change Commis	Legal Services	Divisio	Attorney III ATY3-9-2010	21	57805	RA 1080	Bachelor o	Four (4)	One (1)	year of relevant	<p>Interested and quali	19-Jun-18	19-Jul-10